

Patient Privacy Policy

For the office of David W. Johnson, DDS and Loren Jolley, DDS, MS

To Our Patients and Parents,

Protecting the privacy of your personal information is of paramount importance to us. We know how important it is to you that we safeguard and protect this information from outside access. We want you to know that we value the trust you have placed in us and will do all we can to live up to that trust.

Uses and Disclosure of Information

* Your personal information is never sold, rented, transferred, exchanged, and/or used for non-healthcare related activities including marketing purposes.

* Your medical and other personal information will be shared only on a need to know basis with outside parties. We may share information with your physician, dentist, dental specialists such as oral surgeons and periodontists, and your family for the benefit and welfare of your health and orthodontic treatment only.

* Treatment information only may be used in a university teaching environment and by professional continuing education study groups.

* We will share your information with insurance companies and other financial institutions only as required for fulfillment of your contracted financial obligations.

* We may use or disclose your information in the course of providing you with appointment reminders such as voicemail and email messages, postcards and letters. Photographs taken during the course of treatment may be displayed in the office. If you do not wish your photos to be displayed please let us know.

For any purpose not outlined above, we will ask for your written authorization before using or disclosing any of your personal health information.

Special Circumstance Disclosure

We may be required by law to disclose information without your authorization under certain circumstances such as, but not limited to:

* Medical emergencies

* Situations of possible abuse, neglect, domestic violence or possible victim of other crimes.

* Request from public health agency in the event of local or national emergency.

* Request from a law enforcement agency.

If you have any questions regarding these policies or would like a printed copy, please feel free to contact us in person, by telephone or mail.

Sincerely,

David W. Johnson, DDS
Loren Jolley, DDS, MS